Steps to apply to be an Examiner for Malayalam Language at Cambridge International Examinations (CIE)

Basic Criteria (Taken from CIE’s website)

1. Candidates for the role of language examiners (part-time) must have taught the language at GCE A or O levels or their equivalent (12th and 10th Standard in India) in schools.
2. Educated to degree level
3. Presently working as educator or previously worked as an educator in the UK.
4. Be based in the UK.

Application Process:

1. Go to <https://career012.successfactors.eu/career?company=CambridgeAS>
2. At the top right hand corner click the ‘Sign In’ button.
3. If you are a first time user create an account. Your user name is your email and you are required to provide a password. If you are already a registered user ‘Sign In’ and then go to Step 7.
4. CIE will send you an email with a link to activate your account.
5. Upon activation, you should revisit the link provided in step 1 and click on the ‘Sign In’ button.
6. Enter your email Id and password and you will be brought to the Cambridge Assessments Career Portal.
7. Go to the ‘Update my Profile’ link and you will brought to the ‘My Candidate Profile’ page. Fill in your particulars and attach a CV and Cover Letter. It is in the Cover Letter where you should indicate your application to be an examiner for Malayalam Language.
8. Upon completing Step 7 click the ‘Save’ button. Also print a copy of what you have saved.
9. Please inform us by email to ‘mlessingapore@gmail.com’ that you have updated your profile and also send us a copy of any confirmation email sent by Cambridge.